



GERRISH TOWNSHIP

Kathleen Patchin, Clerk

2997 E. Higgins Lake Drive

Roscommon, MI 48653

(989) 821-9313 (telephone)

(989) 821-8627 (fax)

Clerk Patchin Report January 2016

Attended and prepared for December 18, 2015 special meeting-Fire/EMS

Attended and prepared for December 21, 2015 special meeting/Swimmer's Itch Informational Presentation

Attended and prepared for January 7, 2016 special meeting-work session

Minutes and action on minutes

Attended December 10th, Gerrish Fire/EMS Christmas Party

Attended the Swimmer's Itch Informational meeting at Lyon Twp on December 9th

Completed the year end and quarterly reports for 2015

Updates on the QVF voter registration in preparation of the March 8, 2015 Presidential Primary Election

Accounts Payable

Payroll

General ledger accounting

Addressing residents' concerns and thoughts on various items

Day to day operations